

Avista Chiropractic Financial Policies

Payment Options

- 1) Cash
- 2) Check
- 3) Credit/Debit cards: Visa and MasterCard

Insurance Billing

If you would like us to bill your insurance, we will contact your insurer(s) and bill based on the **non-guaranteed** information they provide us. You are responsible for payment of co-payments, deductibles and any other adjustments your insurer(s) make. **If we are unable to obtain a verification of benefits from you insurer for any reason, we will require full payment at the time of service.** Insurance companies may reimburse differently than the information they initially provide to us.

Cancellations and No Show Fees

Appointments times are made to allow the schedule to move efficiently. If you are more than 5 minutes late for an appointment your treatment may need to be reduced or rescheduled. You will be charged \$25.00 for a missed, canceled or rescheduled appointment without a 24 hour notice.

Insurance Patients

All co-pays and co-insurances are due at the time of service. If a referral is needed from your primary care physician and is not obtained prior to treatment, payment in full will be required at the time of service. If your benefits lapse or maximum coverage has been reached, it is your responsibility to keep us informed. If your insurance should change at anytime, it is your responsibility to let us know prior to any visits on the new plan. All supplements, lab work, supports and other supplies must be paid for at the time they are received.

As a courtesy, we will bill your insurance company. Please keep in mind, if there is a discrepancy, we will let you know as soon as possible. **However, we will not get involved with any dispute between you and your insurance company.**

Past Due Accounts

Accounts greater than 60 days past due will have a \$10.00 administrative charge added. Accounts greater than 90 days overdue will be assessed 18% interest. While we try hard not to send any of our patients to collections, delinquent accounts will be subject to collection activity.

Workers Compensation

All workers' compensation cases will be billed directly to the insurance company, providing the appropriate paper work has been filled out and the claim is filed. If the claim is denied, we will try to bill your private insurance carrier, if you have coverage. Please keep in mind that if your claim is denied you are responsible for prompt payment on your account. If your insurance should deny for any reason the entire balance will be yours.

Personal Injury/Motor Vehicle Accidents

Personal injury and auto accident cases will be billed to your auto insurance company, providing that a claim has been filed and you have a claim number. If your claim is denied for any reason you will be treated as a cash account and all fees will be due at the time of service. If your claim is denied or stops paying, for any reason, it is **your** responsibility to inform us if you would like us to bill your personal insurance.

I have read, understood and agree to the policies described above.

Print Name _____

Sign: _____ Date _____